

**Bath and North East Somerset
Health & Wellbeing Board**

Democratic Services Guildhall, High Street, Bath BA1 5AW	Direct Line:	01225 394452
	Ask For:	Jack Latkovic
	E-mail:	Democratic_Services@bathnes.gov.uk
	Date:	13 January 2015

To: All Members of the Health & Wellbeing Board

Members: Councillor Paul Crossley (Bath & North East Somerset Council), Dr. Ian Orpen (Member of the Clinical Commissioning Group), Ashley Ayre (Bath & North East Somerset Council), Councillor Simon Allen (Bath & North East Somerset Council), Bruce Laurence (Bath & North East Somerset Council), Councillor Dine Romero (Bath & North East Somerset Council), Jo Farrar (Bath & North East Somerset Council), Pat Foster (Healthwatch representative), Diana Hall Hall (Healthwatch representative), John Holden (Clinical Commissioning Group lay member) and Tracey Cox (Clinical Commissioning Group)

Non-voting member Julia Davison (NHS England - Bath, Gloucestershire, Swindon and Wiltshire Area Team)

Observers: Councillors John Bull and Vic Pritchard

Other appropriate officers
Press and Public

Dear Member

Health & Wellbeing Board

You are invited to attend a meeting of the Board, to be held on **Wednesday, 21st January, 2015 at 10.00 am** in the **Brunswick Room - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
Committee Administrator

NOTES:

1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Guildhall Bath (during normal office hours).

2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

3. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Civic Centre, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

5. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

6. Declarations of Interest

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

7. Attendance Register:

Members should sign the Register which will be circulated at the meeting.

8. Emergency Evacuation Procedure

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Health & Wellbeing Board

Wednesday, 21st January, 2015
Brunswick Room - Guildhall, Bath
10.00 am - 12.00 pm

Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING

To confirm the minutes of the above meeting as a correct record.

8. YOUR SAY ADVOCACY NETWORK UPDATE (30 MINUTES)

B&NES Council have commissioned Your Say Advocacy since 2006 to support and facilitate the 'Networks' for People with Learning Disabilities across the B&NES area.

Historically this has meant 3 different 'Network' groups meeting in the 3 main geographical areas of B&NES: - Bath, Keynsham and Norton Radstock.

The Network have worked on local and B&NES wide issues affecting the lives of people with learning disabilities and worked to make change happen to improve people's lives.

The Board are asked to consider a presentation from Your Say Advocacy

representatives.

9. MAKING IT REAL IN BATH AND NORTH EAST SOMERSET
(15 MINUTES)

Bath & North East Somerset Council (B&NES) and BaNES CCG intends to work towards developing, publishing and implementing a 'Making it Real' action plan, with a view to embedding the principles of personalisation, co-production and integration within the decision making processes of adult health and social care commissioning. The embedding of a truly personalised approach is key to the successful implementation of the Care Act.

The Board is asked to endorse:

- The commitment to Making it Real
- The proposal to develop a 'Making it Real' action plan
- The principles of co-production which this will entail
- The draft programme structure and draft action plan as attached at Appendix 5.

The Board is also requested to receive six monthly progress reports.

10. ANNUAL COMMISSIONING INTENTIONS (35 MINUTES)

The Health and Wellbeing Board are to receive a presentation from commissioners across the Council (Adults, Children's and Public Health), the Clinical Commissioning Group and NHS England with an overview of their annual commissioning intentions. This will include consideration of our shared local priorities and our plans for integrated working to deliver on them.

11. HEALTHWATCH B&NES: MAKING EVERY CONTACT COUNTS (10 MINUTES)

This paper will update the Board on what can be learnt from the ideas within the national Making Every Contact Count initiative, as discussed through the Network, and how might we take these ideas forward at a local level.

The Board is asked to:

- Note the outcomes of the meeting
- Consider possible next steps in relation to Making Every Contact Count

12. PUBLIC HEALTH ANNUAL REPORT (5 MINUTES)

It is a statutory responsibility of the DPH (to write) and the Council (to publish) an annual report on the public health. This is to present the latest report to the HWB in its capacity as the body overseeing the population's health and wellbeing.

The Board is asked to note the publication of this report and comment on its contents and format.

13. LOCAL SAFEGUARDING CHILDREN'S BOARD UPDATE (15 MINUTES)

This is a briefing on the work and future scrutiny of the LSCB.

The Board is asked to note this report and make any recommendations for additional scrutiny.

14. TWITTER QUESTIONS (5 MINUTES)

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452